From: talentoutreach [talentoutreach@un.org]
Sent: Friday, March 08, 2013 12:37 PM
To: undisclosed-recipients:
Subject: Director (D2) Positions at the United Nations Secretariat
Attachments: JO 27229_D2 Director Economic Affairs, DESA.pdf; JO 27237_D2 Director Statistics, DESA.pdf

The United Nations Secretariat is currently looking for qualified candidates for the following senior positions:

- **DIRECTOR, Economic Affairs** (Development Policy and Analysis Division), D2, Department of Economic and Social Affairs, in New York. **Deadline: 28 April 2013**
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- **DIRECTOR, Statistics** (Statistics Division), D2, Department of Economic and Social Affairs, in New York. **Deadline: 28 April 2013**

Please see below attachments for more information on these positions.

We kindly request your support in giving this announcement the widest possible circulation and your assistance in identifying potentially suitable candidates.

Further details on the above-mentioned as well as other vacancies can be found on our career portal http://careers.un.org

With thanks for your time and efforts.

Best regards,

Outreach Unit
Strategic Planning and Staffing Division
Office of Human Resources Management
United Nations
New York
Email: talentoutreach@un.org

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http://www.youtube.com/watch?v=k-MEIkzPMmE
http://www.youtube.com/watch?v=xyRN-rcSjDk

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Job Opening

Job Title: DIRECTOR, Economic Affairs (Development Policy and Analysis Division), D2

Department/ Office: Department of Economic and Social Affairs

Duty Station: NEW YORK

Posting Period: 27 February 2013-28 April 2013

Job Opening number: 13-ECO-DESA-27229-D-NEW YORK(G)

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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Org. Setting and Reporting

This position is located in the Development Policy and Analysis Division (DPAD), Department of Economic and Social Affairs. Under the overall guidance of the Under-Secretary-General (USG) for Economic and Social Affairs, and in close cooperation with the Assistant Secretary-General (ASG) on Economic Development Issues, and within delegated authorities, the Director for the Development Policy & Analysis Division is responsible for directing and managing economic research and analysis on both long-term development prospects and issues related to short-term challenges for development, including macroeconomic interaction among countries and groups of countries, and the consequences of macroeconomic policy measures for other countries.

Responsibilities

The responsibilities of the Director of DPAD are as follows:

1. Provide direction and guidance to the implementation of the work of the Division, particularly by overseeing the preparation of the annual publications “The World Economic and Social Survey and “The world Economic Situation and Prospects”, parliamentary documents to the General Assembly, the Economic and Social Council and, as required, other intergovernmental bodies on substantive issues under the purview of the Division.

2. Facilitate effective dialogue of global macroeconomic prospects and policy issues in the General Assembly and the Economic and Social Council, including by providing substantive expertise, as required, to their formal meetings and informal consultations.

3. Plan and supervise the organization of expert group meetings on major issues of macroeconomic policy on the UN agenda, within the purview of the Division, notably by overseeing the preparation and servicing of meetings of the Committee for Development Policy and Project LINK; also plan and chair internal substantive discussions and seminars.

4. Responsible for the substantive coordination of the work on macroeconomic issues with all relevant entities in the UN system, particularly the United Nations Conference on Trade and Development (UNCTAD), and the Divisions in DESA by initiating and chairing or participating in programmatic, substantive and organizational discussions with their senior representatives.

5. Formulate the work programme of the Division, particularly by determining priorities, identifying implementation modalities, and allocating resources accordingly, which ensure the attainment of results; lead and oversee the preparation of divisional inputs to proposed programme budgets which are results-based; ensure that all the outputs produced by the Division comply with relevant mandates, maintain high quality standards and are results-oriented; contribute, as required, to the formulation of the Department’s overall strategies and policies, particularly in the context of the development of biannual strategic frameworks, and annual programme management planning.

6. Undertake or oversee the assignment of tasks in the Division and monitor and evaluate programme performance; lead self-evaluation of major programme activities and outputs of the Division; direct and oversee evaluation of staff performance (e-performance) and conduct appraisal of performance of staff directly reporting to him/her.

7. Oversee the selection of staff in the Division, particularly by providing guidance and oversight to the interviewing and evaluation panels; guide staff development activities, especially through defining training priorities and foster teamwork and communication within the Division and across the Divisions in the Department.

8. Represent the organization and/or DESA, as required, at international, regional and inter-agency meetings and conferences; perform other ad hoc duties, as requested by the Senior Management of the Department.

Competencies

Core Competencies:
Professionalism – Demonstrated competence in the field of development; in particular, its economic dimension; proven excellence in policy analysis and research.

Communication:
-Speaks and writes clearly and effectively
-Listens to others, correctly interprets messages from others and responds appropriately
-Asks questions to clarify, and exhibits interest in having two-way communication
-Tailors language, tone, style and format to match the audience
-Demonstrates openness in sharing information and keeping people informed

Teamwork:
-Works collaboratively with colleagues to achieve organizational goals
-Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others
-Places team agenda before personal agenda
-Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position
-Shares credit for team accomplishments and accepts joint responsibility for team shortcomings

Managerial Competencies:

Leadership:
-Serves as a role model that other people want to follow
-Empowers others to translate vision into results
-Is proactive in developing strategies to accomplish objectives
-Establishes and maintains relationships with a broad range of people to understand needs and gain support
-Anticipates and resolves conflicts by pursuing mutually agreeable solutions
-Drives for change and improvement; does not accept the status quo
-Shows the courage to take unpopular stands
-Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work

Managing Performance:
-Delegates the appropriate responsibility, accountability and decision-making authority
-Makes sure that roles, responsibilities and reporting lines are clear to each staff member
-Accurately judges the amount of time and resources needed to accomplish a task and matches task to skills
-Monitors progress against milestones and deadlines
-Regularly discusses performance and provides feedback and coaching to staff
-Encourages risk-taking and supports creativity and initiative
-Actively supports the development and career aspirations of staff
-Appraises performance fairly

Education

Advanced university degree (Master's degree or equivalent) in economics or development economics. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Work Experience

Over fifteen years of progressively responsible experience in analytical work in economics or development economics, preferably with experience in an international or multicultural institution as well as proven excellent analytical and leadership skills. Qualifying years of experience are calculated following the receipt of the first level university degree recognised by the United Nations.

Languages

English and French are the working languages of the United Nations Secretariat. For this post, fluency in oral and written English is required; Knowledge of another UN official language desirable.

Assessment Method

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

Special Notice

Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with established rules and procedures.

United Nations Considerations

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

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Job Opening

Job Title: DIRECTOR, Statistics (Statistics Division), D2

Department/ Office: Department of Economic and Social Affairs

Duty Station: NEW YORK

Posting Period: 27 February 2013-28 April 2013

Job Opening number: 13-STT-DESA-27237-D-NEW YORK(G)

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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Org. Setting and Reporting

This position is located in the Statistics Division, Department of Economic and Social Affairs. Under the overall guidance of the Under-Secretary-General (USG) for Economic and Social Affairs and within the delegated authority, the Director will be responsible for the following duties:

Responsibilities

1. Plan and substantively supervise the collection, compilation, analysis, publication and dissemination of national statistics in the whole range of subject matters, including energy and industry, environment, national accounts , international trade, demographics and social statistics, coming within the purview of the Statistics Division;

2. Plan and execute a comprehensive programme of work aimed at the improvement of national statistical services, through various means of development and dissemination of improved statistical methods, procedures and practices; formulate the work programme of the Division, particularly by determining priorities, identifying implementation modalities, and allocating resources accordingly, which ensure the attainment of results; lead and oversee the preparation of divisional inputs to proposed programme budgets which are results-based; ensure that all the outputs produced by the Division comply with relevant mandates, maintain high quality standards and are results-oriented; contribute, as required, to the formulation of the Department's overall strategies and policies, particularly in the context of the development of biannual strategic frameworks, and annual programme management planning.

3. Plan and supervise the provision of technical support to developing countries and countries with economies in transition in order to enhance their statistical capacity;

4. Under the guidance of the Statistical Commission, provide leadership and promote coordination, integration and collaborative practice among the UN system as well as among national statistical offices in order to strengthen the global statistical system and avoid duplication;

5. Direct the provision of statistical services and substantive support to the Statistical Commission of ECOSOC, as well as the provision of statistical services and substantive assistance to the General Assembly organs, the Committee on Contributions and other bodies of the Secretariat.

6. Undertake or oversee the assignment of tasks in the Division and monitor and evaluate programme performance; lead self-evaluation of major programme activities and outputs of the Division; direct and oversee evaluation of staff performance (e-performance) and conduct appraisal of performance of staff directly reporting to him/her.

7. Oversee the selection of staff in the Division, particularly by providing guidance and oversight to the interviewing and evaluation panels; guide staff development activities, especially through defining training priorities and foster teamwork and communication within the Division and across the Divisions in the Department.

8. Represent the organization and/or DESA, as required, at international, regional and inter-agency meetings and conferences; perform other ad hoc duties, as requested by the Senior Management of the Department.

Competencies

Core Competencies:
Professionalism – Demonstrated competence in the field of Statistics.

Communication:
-Speaks and writes clearly and effectively
-Listens to others, correctly interprets messages from others and responds appropriately
-Asks questions to clarify, and exhibits interest in having two-way communication
-Tailors language, tone, style and format to match the audience
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Teamwork:
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-Managerial Competencies:
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-Appraises performance fairly

Education

Advanced university degree (Master's degree or equivalent) in statistics, economics or social sciences. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Work Experience

Over fifteen years of progressively responsible experience at national and/or international level in statistics, of which at least 5 years should be at a high level, preferably in national statistical systems. Qualifying years of experience are calculated following the receipt of the first level university degree recognised by the United Nations.

Languages

English and French are the working languages of the United Nations Secretariat. For this post, fluency in oral and written English is required; Knowledge of another UN official language desirable.

Assessment Method

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

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